

**Florence Area RC Aircraft Association (FARCAA)\***  
**AMA Charter # 4634**  
**PO Box 1028**  
**Florence, Oregon 97439**  
**CLUB BY-LAWS**  
**May 2, 2010**

ARTICLE I –EXECUTIVE COMMITTEE AND DUTIES

Section 1: The Officers of this organization shall be:

- A. President
- B. Vice-President
- C. Secretary and Treasurer
- D. Newsletter Editor
- E. Safety Officer
- F. Three Directors

Section 2. Duties

- A. President: shall preside at all meetings of this organization and shall act as spokesman for all matters pertinent to it. The president shall also promote the objectives and purposes of this organization.
- B. Vice President: shall act for the president whenever the president is unable or unavailable to serve. The vice-president shall assist the president wherever necessary and shall serve as Program Chairman for ~~the monthly~~ meetings.
- C. Secretary/Treasurer: shall keep minutes of all meetings of the general membership. The secretary/**treasurer** shall be responsible for all club correspondence. He/she shall be responsible for the club funds and will keep a record of all financial transactions of the club and shall report them at the general membership meetings. The secretary/treasurer may without prior approval disburse incidental funds up to a maximum of one hundred (\$100.00) per transaction. A majority of officers can authorize higher expenditures.
- D. Editor: shall be responsible for the publishing and distribution of the club's monthly newsletter and maintenance of the club web site.

- E. Safety Officer: shall be responsible for safety at organized club flying activities and general adherence to the club and AMA safety flying rules.
- F. Directors: shall assist other officers in carrying out their duties and will chair committees as needed. By serving for three years they will provide continuity from one year to the next.

## ARTICLE II – ELECTIONS AND TERMS OF OFFICE

### Section 1: Elections.

All officers shall be elected at the regular club meeting in October, by the membership at large. They shall assume their respective duties on the first of November.

### Section 2: Term of Service.

The term of each elected officer shall be for one (1) year, except for the directors who will serve for three years on a rotation whereby one new director will be elected each year as one director's term expires.

### Section 3: Vacancies.

If a vacancy should occur during the course of the year, such vacancy shall be filled by presidential appointment. If the presidency is the vacancy created, the vice-president shall automatically become president. Committee vacancies shall also be filled by presidential appointment.

### Section 4: Nominations.

Nominations for club officers shall be the product of a nominating Committee and presented to the membership at least one month prior to the regular annual October (election) meeting. Additional nominations, if any, will be accepted from the floor during the October meeting and such candidates shall be added to the slate, provided they have consented to the nomination.

## ARTICLE III – BUSINESS

### Conduct of Business:

All regular business affairs and enterprises conducted by the Officers of the club.

## ARTICLE IV – MEETINGS

### Section 1: Scheduling Meetings.

Regular meetings of club shall occur on the first Sunday of May and October. The President may from time to time schedule other meetings, as he/she deems necessary. The date, time, and place of each monthly meeting shall be posted on the Club web site and at the field at least one month prior to the date scheduled.

### Section 2: President's Authority.

The president may call for as many meetings as deemed necessary to conduct the business of the club or for the general good of the club.

### Section 3: Rules for meeting conduct.

Robert's Rules of Order shall be the guideline for conducting Club business.

### Section 4: Calling Meetings.

Board meetings may be called by the president or by any two board members

## ARTICLE V – CHANGING DUES AND LEVYING ASSESSMENTS

### Section 1: Changing Dues or Assessments.

To change the dues structure or to levy an assessment shall require the approval of a majority of the members voting on a proposed change to dues or assessment.

Section 2: No change to the dues, or proposals to levy an assessment, or amendment and/or change to this ARTICLE V, shall be voted upon without prior notification, in writing, to the entire membership that such a vote is to be taken.

## ARTICLE VI – AMENDMENTS AND CHANGES

### Section 1: Other Amendments.

Amendments may be made to these By-Laws, exclusive of the provisions of ARTICLE V – CHANGING DUES AND LEVYING ASSESSMENTS, at any general meeting of the club membership

Section 2: Proposing Amendments.

Proposed amendments shall be presented in writing to be considered, and if approved, a copy of the approved language shall be given to the secretary for incorporation into the club's official copy of the By-Laws.

Section 3: An amendment may be passed by a majority vote of the members present at the meeting of the vote.

## ARTICLE VII – TERMINATION OF MEMBERSHIP

Section 1: General Termination.

Any member in good standing may resign his/her membership by giving notice to the Club President or Vice President.

Section 2: Lack of Qualification.

If any member ceases to have the qualification necessary for membership in the AMA, his/her flying membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility. Such members are to be considered non-flying members until their AMA membership is made current.

Section 3: Safety Rule Enforcement.

This section provides for enforcement of the Safety Rules that are related to flying activities. Other unacceptable behavior by an individual member or members, as defined by the Board of Directors, become the responsibility of the Board of Directors as stated in Article 1, Duties, Section 1 of these Bylaws. Any individual may be expelled from the Club by a two thirds (2/3) majority vote of the Board if, in the Board's determination, such individual willfully commits and act or omission which is a violation of any of the terms of these Bylaws, or the rules of the AMA, or which is detrimental to the Club, the AMA, or to model aviation.

Section 4: Reinstatement after Expulsion.

Any member who is expelled from the membership may be reinstated to membership only by two thirds (2/3) majority vote of the Board of Directors.

Section 5: Board Authority.

The Board of Directors shall have the discretionary authority to provide for and to impose disciplinary action for such acts or omissions, which do not justify expulsion from membership.

## ARTICLE VIII – MEMBERSHIP REQUIREMENTS AND DUES

Section 1: The following memberships shall be available.

- A. Family (All members of a family group must be either Flying – regular, Flying - park flyer or Non Flying members)
- B. Flying – Regular (Full flying privileges)
- C. Flying – Park Flyer (Limited privileges according to the current AMA definition of a Park Flyer member.)
- D. Flying or Non Flying Junior (non voting)
- E. Non Flying – No voting or flying privileges
- F. Dues

Dues shall be as set forth in the current minutes of the club as adopted by the membership according to these By Laws.

Section 2: New Member Requirements.

- A. New members shall be required to complete a membership application and pay first (1<sup>st</sup>) year dues and any initiation fee and assessments that may at that time be in effect. If they desire a flying membership and are not currently a member of the AMA, they must join AMA prior to submitting their member application.
- B. New member applications will be submitted to the membership committee for action within 10 days of receipt of a proper application. The membership committee shall consist of the President, Vice President, Secretary and Safety Officer and such other club members as the President shall deem necessary. The Committee will consider the well being of the club in admitting new members and may consider all or some of the following consideration in taking action to deny or accept an application:
  - The size of the current club membership
  - Whether or not the new member will require instruction
  - For those coming from other RC clubs, the record of the applicant as a club member in previous clubs
  - Any other information pertinent to the application.
- C. Persons who's application are approved will be probationary members for a period of 90 days during which their probationary membership may be revoked by the membership committee for violations of the club or AMA safety rules or other behaviors not deemed consistent with the best interests of the club. For those applications that are denied the club secretary/treasure will return submitted dues and fees, if any together with a notice of member application denial.

- D. All members are required to:
- (1) Promptly pay annual dues and any required initiation fees and assessments that may be in effect and
  - (2) Members must show proof of current AMA membership

Section 3 – Member Definitions and Dues:

- A. Flying Member Requirements.  
Flying members must currently be a member of the AMA and have paid current membership dues.
- B. Family Members.  
Family memberships will pay only one (1) flying member dues annually. However, each flying member within a family membership must show proof of AMA membership. A family membership is defined as a husband, wife, and any dependent children or any grandchildren under the age of 18.
- C. Junior Members.  
Flying members under the age of eighteen (18) shall be considered to be junior members and pay only one half (1/2) of the regular annual membership fee. Junior members have no voting privileges.
- D. Non Flying Members.  
Non flying members do not have voting privileges and may not hold elective office.
- E. Annual Dues.  
Annual membership dues will be recommended by the Board and approved by the membership at each October regular annual meeting.
- F. Initiation Fee.  
A one-time initiation fee to be recommended by the Board and approved by the membership may be established and if established shall be paid by new members joining after the establishment of the fee. The fee shall be ½ of this amount for juniors.
- G. Delinquent Dues.  
All dues are due and payable the first (1<sup>st</sup>) of November. Delinquent members who have not paid their dues by the fifteenth (15<sup>th</sup>) of December will be dropped from the membership. Members with delinquent dues may be reinstated without loss of any previously paid one-time field fees if the delinquent dues are paid by the May meeting

following the date they have been dropped from membership. Persons who have lost their field fee credit under this article may, in individual circumstances, petition the board for reinstatement of the field fee. The board may consider financial issues, family circumstances, relocation and the like in deciding whether or not to reinstate a field fee.

## ARTICLE IX - INDEMNIFICATION

The limitation of personal liability of a Director of the Corporation or its members for monetary damages, and indemnification of the Directors and Officers of the Corporation, and any other person as approved by the Directors of the Corporation, shall be set forth in the Articles of Incorporation, if and when the club is incorporated.

## ARTICLE X - SPECIAL FINANCIAL TRANSACTIONS

### Section 1. Special Contribution's Disposition:

The Treasurer of the Club is authorized to receive contributions or specially obtained funds from any individual or institution, to be applied to the operating expenses and/or specially designated purposes of the club.

### Section 2. President's Authority:

President will have the authority for discretionary spending up to \$ 125 per transaction without prior board or Club approval.

## ARTICLE XI – INFORMATION AND FORMS DISTRIBUTION

### Section 1. Web Page:

The primary method of distribution of information, club forms and other printed documents shall be through the club web page.

### Section 2. Special Distribution:

Those members, who wish to receive printed information directly from the Club including the distribution of a newsletter, if any, shall at the discretion of the board reimburse the club for all copying and mailing costs associated with such mail distribution through a charge paid in advance which shall be added to their annual dues.

## ARTICLE XII – DISSOLUTION OF THE CLUB

### Section 1. Approval of dissolution:

The Club may be dissolved with the approval of a 2/3-majority vote of the total membership.

### Section 2. Disposition of Club Assets:

Upon dissolution of the Club, the Board shall, after paying or making provision for payment of all of the liabilities of the Club, dispose of all the assets of the Club exclusively for the purposes of the Club exclusively for the purposes of the Club in such a manner, to the Academy of Model Aeronautics, or to such other organizations organized and operated exclusively for charitable, educational, religious or scientific purposes as shall at the time qualify as an exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, or to such other organization with purposes similar to the purposes of this Club, as the Board shall determine. Any assets not disposed of shall be disposed of by the Court of Common Pleas (or similar court) of the county in which the principal office of this Club is then located, exclusively for such purposes and to such organizations as said court shall determine, which are organized and operated exclusively for such purposes.

## ARTICLE XIII GRIEVANCE PROCEDURES

### Section 1. Grievance Procedure:

The grievance procedure provides a mechanism to enforce existing safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Board for its consideration.

### Section 2. Presentation of a Grievance:

The grievance should be presented to the Board in written form and be signed by at least one witness. The written form shall not exceed one 8 ½ X 11 page.

### Section 3. Dealing With Violations of Club Policy:

Violations will be dealt with according to their level of severity, which may range from verbal reprimand, suspension of flying privileges to expulsion from the Club. A member may be expelled from the Club only upon a two thirds (2/3) majority vote of the membership present at the meeting. Voting will be by secret ballot at a regularly called meeting. The expelled member may reapply for membership after the expiration of the expulsion period.

\* An Oregon Non-profit corporation